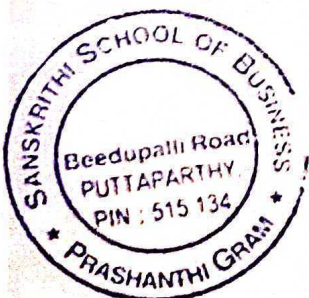


# Policy Document for Financial Support to Teachers

## EMPLOYEE HANDBOOK

6.3.1\_file no: 5- policy of Financial support for teachers.

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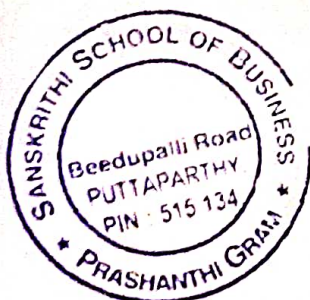
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### 3. APPOINTMENTS:

The Management is the competent authority to appoint any employee. The appointment orders shall be issued by the management or principal on behalf of the management based on the recommendations of the staff selection committee and seek ratification of the governing body. The qualifications required for filling up a post shall be as per the norms prescribed by AICTE/UGC/JNTUA/Government of Andhra Pradesh.

The retirement from service shall be as per the norms prescribed by AICTE / UGC/JNTUA / Government of Andhra Pradesh.

### 4. PAY & ALLOWANCES:

- **Pay:** Regarding the Pay, Management takes the final call during the time of appointment based on the candidate experience in Industry and Institutions.
- **Allowances:** Dearness, House Rent and other allowances shall be extended by the management from time to time to all regular employees.
- **Regular Increments:** Increments shall be sanctioned by the Principal/management team through annual performance appraisal system. In case of nonteaching staff, Principal or management is the sanctioning authority. In case of Principal, Chairman/Secretary & Correspondent is the sanctioning authority.

**Financial Support:** All cadres of teaching staff are eligible for a financial support for attending conference, seminar, workshops and membership fee, by Sanskrithi Group of Institutions

### 5. ACADEMIC NORMS:

Academic Norms laid down by UGC/AICTE to be followed by Faculty:

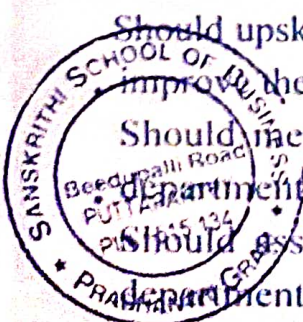
All the faculty should satisfy the Academic norms laid down by the UGC/AICTE. Internal promotions will be carried out strictly as per AICTE/UGC Norms. All faculty members shall discharge their responsibilities diligently in an honest and unbiased manner with total commitment.

#### • Professors / Associate Professors:

Should upskill themselves with updated knowledge in their domain and improve their teaching and learning capabilities.

Should mentor and groom junior faculty members and be pro-active in department functions.

Should assist and encourage other faculty in their respective and other departments to complete their PhD within the stipulated period..



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